

GURU NANAK COLLEGE, CHENNAI – 600 042

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

YEAR OF REPORT: 2009-10

Name of the Institution	:	Guru Nanak College, Chennai – 600 042
Name of the Head of the Institution	:	Dr. S.V. Raghavan, Principal-in-charge Jun'09– Oct'09 Dr. Marlene Mories -do- Nov'09–Mar'10 Prof.V.Ramakrishna -do- Mar'10-May'10
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PART – A

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

ACTION PLAN: 2009-2010

The Internal Quality Assurance Cell (IQAC), a post- accreditation quality sustenance measure, was established in our college on 2nd July 2007 with the following members:

- | | |
|---------------------------|---------------|
| 1. Principal In-charge | - Chairman |
| 2. Dr. Sadanand patra | - Coordinator |
| 3. Prof. Dersan Ramesan | - Member |
| 4. Dr. S. Natarajan | - Member |
| 5. Dr.Y. Hariprasad Reddy | - Member |
| 6. Dr. S. Swarnalakshmi | - Member |

The cell has become part and parcel of the institution's system and it operates towards reaching the goals of quality enhancement in higher education. To justify its existence, IQAC is expected to canalize the efforts and measures of the institution towards academic excellence.

The education plan for the academic year 2009-2010 was chalked out by The IQAC based on the goals and objectives of the Institution

The areas of focus included

- To encourage staff to register for Ph.D
- To motivate the staff to publish more number of research papers
- To sanction delegate fee, TA/DA etc for staff who participate and present papers in seminars/symposia/conferences
- To encourage staff to undergo refresher/orientation courses
- To get more UGC grants for the development of UG and PG Departments
- To have more seminars conducted for the welfare of the students
- To get the Campus connected with Wi-Fi network
- To have provisions for students' support and progressive activities
- To enhance extension activities and to make it result oriented.
- To meet twice a year to chalk out programmes and to measure the quality enhancements achieved.
- To have at least one seminar conducted at the National level by any one department on rotation.
- To take measures to improve the personality of the students so as to make them employable
- To have lesson plan prepared and to make them a weekly exercise.
- To enhance the placement quantum of students by enlisting more and more recruiting firms.
- To encourage more departments to follow student-teacher evaluation exercise.
- To encourage more IT firms to have on the spot training given to our students on the lines of MOU signed with CTS.
- To plan out activities related to attaining autonomy.

OUTCOME ACHIEVED

Highlights of the quality initiatives

Academic achievements

- Thirty three students have bagged University ranks
- 40 staff members out of 89 teaching staff are doctoral degree holders
- Three staff members have obtained Ph.D. this year
- Over 45 per cent of the staff are doctorates
- Based on the survey conducted by India Today, Guru Nanak College has been ranked 8th among Chennai city colleges of arts and science.
- Eighteen research papers have been presented by 18 staff members in International/National seminars
- Five research papers have been published in reputed journals
- Based on the syllabus prescribed by Universities in Tamil Nadu, 3 books were published by 3 staff members
- The Main Library in the college is fully computerized

PART-B

1. Objectives of the Institution

Providing quality education by

- giving access to high- quality value- based education
- developing personality traits
- imparting knowledge and skill to all the learners irrespective of caste, creed, religion or wealth
- equipping the staff through need- based training
- ensuring continual growth in the system by teamwork and periodical reviews
- To encourage students to participate in sports activities to further this overall personality development and provide free breakfast to sportsmen and coaches to sharpen their sporting skills.

Activities reflecting goals and objectives

- Conduct of personality development courses by hiring an outside agency, LAYAM, for MBA Students
- Add-on courses, UGC- sponsored courses were conducted
- Conduct of soft skills programme for PG students
- Permitting and encouraging staff to attend refresher courses, by way of sanctioning delegate fee, registration fee etc.
- Continuous monitoring of student progress
- Conduct of remedial programmes for academically weak students
- Encourage the staff to publish and present research papers
- Conduct seminars periodically for getting the students exposed to latest developments in the concerned subjects
- Use of audio-visual equipments in teaching including LCD
- Participation of teaching staff in conferences/seminars etc.
- Staff equipping themselves with higher qualifications
- Staff attending refresher and orientation courses

2. New programmes initiated this year in the Day or Evening college: NO

3. Innovations in curricular design and transaction

- The College is a non-autonomous institution, following the syllabus prescribed the University of Madras. Semester system continues with Credit- Based Choice System.
- Many of our staff members are Chairman, Member, Board of Studies, Academic Council, Senate and the Syndicate of the University of Madras, Madurai Kamaraj University and Periyar University who take necessary initiatives to modify the syllabus according to the present changing scenario.

- Environmental studies prescribed by the UGC is being followed by the University of Madras and computing skills for all the second year UG classes are taught as per the CBCS.

4. Inter-disciplinary programmes started: None.

5. Examination reforms implemented

- University periodically changes the pattern of question paper, allotment of marks, inclusion of objective type of questions, etc.,
- As per the changes introduced by the University of Madras valuation of answer scripts is streamlined.
- Answer script are designed to adopt OMR.

6. Candidates qualified for NET/SLET/GATE: Full data not available

7. Initiative towards faculty development programme

Three Staff members qualified for Ph.D.

- 1) Dr. A.Praveen Prakash in Mathematics
- 2) Dr. C.Selvakumar in Tamil
- 3) Dr. V. Arul in Tamil

8. Total no. of seminars conducted

Seminars are conducted in PG departments regularly. Seminars by UG students are a regular feature inside the classroom. They are done under the supervision of respective teachers

A one day endowment seminar was conducted by the Department of Chemistry on Feb'29th 2010 chaired by Dr. Connoly Joseph Donold, University of Glasgon, UK

9. Research projects a) Newly implemented : Nil
b) Completed : Nil

10. Patents generated, if any : NIL

11. New collaborative research programmes: None

12. Research grants received from various agencies:

- 1) Advanced Zoology - Two Scholarships from Govt. of TN
- 2) Defence and Strategic Studies - Two Scholarships from Govt. of TN

13. Details of research scholars: Department of Economics, Commerce, Zoology and Defense and Strategic studies are recognized for research.

A total of 11 scholars have registered for M.Phil in these departments and 32 scholars have registered for Ph.D. degree under the recognized guides.

14. Citation Index of Faculty members and Impact Factor

Tamil Department

i). List of Papers Presented in Seminars/Conferences etc Till Date

National/ Internationa	Author	Title of the paper	Sponsor	Date ,month and year
Internl.	Dr. M. Murthi	Kalithogai Kaattum Illaramum Nallaramum	Sanga Ilakiya Research Centre, Madurai	Dec.2009
State level	Dr. Murthi	Tholkaappiam Kaattum Marabu	Central Instt. Of Classical Tamil Research studies & Govt. Arts College, Chingleput.	16, 17th Dec. 2009

English Department

ii). List of Papers Presented in Seminars/Conferences etc. Till Date

National/Internl	Author	Title of the paper	Sponsor	Date ,month and year
InterNatnl	Dr. C.N. Easwari	Beyond Boudaries: A Study of Anita Ghosh's 'The Shadow Lines'	University of Madras	February 2009
National	Dr. C.N. Easwari	Leverage Education and Employability"	Anna University	25-03-2009
National	Dr. L.R.S. Kalanithi	English for Employability- An Endless Endeavour	Anna University	26-03-2009

Economics Department

i) List of Papers Published in Reputed Journals Till Date

National/ Internl.	Author	Title	Journal	Year of Publication
National	Dr. J. Edwin Thomson	Education for Sustainability- Reality or Reverie	Third Concept	May 2009

ii). List of Papers Presented in Seminars/Conferences etc Till Date

National/Internl.	Author	Title of the paper	Sponsor	Date
Natnl	Dr. J. Edwin Thompson	Sustainable Development	Loyola College	2009
State level	Dr. J. Edwin Thompson	TamilNadu Economy in 2020 – Potential and Challenges	Quidemillet College, Chennai	2009

iii) **List of Books Published:**

Title of the Book	Author	Name of the Publisher	Year of publication
1. Research methodology	Dr.C.Murthy	Virunda	2009

Defence & Strategic Studies Department

i) **List of Papers Published in reputed Journals Till Date**

National/ Internl.	Author(s) as in the Publications	Title of the Article	Journal, Volume, Issue	Month & year of publication
National	Sadanand Patra	Ethical Terrorism	Terrorism	May 2009

ii) **List of Papers Presented in Seminars/Conferences etc Till Date**

National/ Internl.	Author	Title of the paper	Sponsor	Date
Internl.	V.P.Nedunchezian	Resource Person	Creative Security Management-Strategies	Indian Institute of Security Managmt.(Madras Chapter) 11th Dec.2009

Commerce Department

ii) **List of Papers Presented in Seminars/Conferences etc Till Date**

Regional/ National/ Intl	Author(s) as in the Publications	Title of the paper	Name of the Conference	Date & Venue
Regional	Dr.P.A.Sathyanarayana	Recent Trends in Internet banking	Recent Trends in Banking Sector	Kanchi Sri Krishna College of Arts & Science, Kanchipuram Feb. 2009
National	Dr.P.A.Sathyanarayana	The triple Impact of Global Meltdown and India	The Triple Impact of Global Meltdown and India	Madras University, March 2009
Reginal.	Dr.P.A.Sathyanarayana	Challenges of Human Resource Management	Recent Trends in HR	Kanchi sri Krishna College of Arts & Science,Kanchipuram Mar. 2009
Regionl	Dr.P.A.Sathyanarayana	Recent Trends in Internet Banking	Recent Trends in Banking	Kanchi Sri Krishna College of Arts & Science,Kanchi. 5-2-2009

State level	Dr.P.A.Sathyannarayana	Challenges of Human Resources Management.	Recent Trends in HR	Kanchi Sri Krishna College of Arts & Science, Kanchi 7-3-2009
Interntl.	Dr.P.A.Sathyannarayana	Quantitative Methods in money banking, Finance & Insurance(ICQMBFI)	“Global Recession & Recovery- Lessons from Indian cement Industry”	TRS(Hyderabad) & IGIDR (Mumbai) 19 th 20 th Mar. 2010
Interntl.	Dr.P.A.Sathyannarayana	Financial Inclusion and Poverty Alleviation	Global Financial system in the Post-Crisis Era: Issues, opportunities & Challenges	Madras University 16&17th March 2010

iii) List of Books Published:

- a) Business Communication by Dr. Marlene Morais and Prof. John Joseph Adaikalam
ISBN No. 978-81-8371-221-7
Name of the Publisher: SCI TECH Publications 2009
- b) Corporate Finance by Prof. P.Umarani and Dr. Marlene Morais
SCITECH Publication. 2009

Plant Biology & Plant Biotechnology Department

i) LIST OF PAPERS PUBLISHED IN VARIOUS JOURNALS

Dr.S.Natarajan

1. “Influence of Irrigation Regimes, Trash Mulching and Integrated Nutrient Management on Sugarcane Leaf Sheath Moisture Per Cent” Plant Archives (ISSN 0972-5210) Vol. 9 No.1, 2009, pp. 67-68.
2. “Residual Nutrient Status of Soil as Influenced by Moisture Regimes, Trash Mulching and Nutrient Management on Sugarcane” Plant Archives, (ISSN 0972-5210) Vol. 9 No.1, 2009, pp. 121-122.
3. Herbal wealth of Guru Nanak college, Chennai, India, Journal of Theoretical and Exoerimental Biology, Dec.2010

ii). List of Papers Presented in Seminars / Conferences etc Till Date

Regional/ National/ Intnl	Author as in the Paper	Title of the Paper/Poster	Name of the conference	Sponsor & Venue	Date
Intnl	R.Muthukumarasa my,M.Vadivel,	Allelopathic Effects of Endophytic	I International conference of	South China Agricultural Univ.	18 th -22 nd Dec.2009

	S.Natarajan and G.Revathi	Azospirillum oryzae on Wetland Rice	Asian Allelopathic Society	CHINA,Guangzhou	
Intl	S.Natarajan and Saravanababu.S	Screening of Oxidative Enzymes from White-rot	International Mycological congress, "IMC	Edinburgh, Scotland, UK.	2 nd to 6 th August , 2010
		Pycnoporus Cinnabarinus and its Decolorization Effect	9-The Biology of Fungi"		
Intl	S.Natarajan	Seed Availability Status of the Indigenous Plants of Pulni Hills-Western Ghats	ICBRT 2010	Nirmala College, Coimbatore	7 th & 8 th October, 2010

15. Honours/Awards to the faculty members: Nil

16. Resources generated in 2009-10

- Internal resources are generated through self-financing courses
- Alumni contribute liberally towards creating an Endowment in Chemistry Dept.
- Providing rooms for the conduct of Govt. & Private organizations.
- Donations from three retired staff towards creation of Endowment awards.
- Maharani Vidyavathi Devi of Vizayanagaram Trust offers a good number of scholarships to the economically backward students.

17. SAP/COSIST (ASSIST)/DST, FIST etc. assistance/recognition:

18. Community Service:

The community service is done by the volunteers of NSS, Rotaractors, RRC members, YRC members, NCC cadets, members of the Enviro club and Girls students of the Women students' Forum.

Highlights:

- Regular programmes by above students support service organizations to organize blood donation – twice, 523 students donated blood
- Thirukoil Uzhavarapani – 5 times.
- Orientation programme
- Inter-collegiate cultural festival
- AIDS awareness programme
- Distribution of MTC students bus passes
- Inclusion of voters names in voters list
- Leadership training programme seminar / workshop
- Voluntary services
- Cancer awareness programme

- Eye checkup camp
- Collection of old books handed over to Anna Centenary Library through University of Madras
- Global warming awareness programme
- Project Akshayam
- Orphan Olympiad – Sports Day for 150 orphan children
- Environmental concerns - Nurture nature
- Awareness programme in adulteration in consumer goods.

The community service is done by the volunteers of NSS, Rotaractors, RRC members, YRC members, NCC cadets, members of the Enviro club and Girls students of the Women students' Forum.

19. Teachers & officers newly recruited:

Teaching Staff – Management appointment - 23
 Non-Teaching staff -do- - 27

20. Teaching - Non-teaching staff ratio:

Day College – 91 : 52
 Evening College – 105 : 27

21. Improvements in the Library services:

- Internet facility made available for staff and students' use
- Open access to books for the students
- Photocopying facility available

22. New books/journals subscribed and their value:

Books purchased (added) under various heads:

Period	Special fees	Nos	UGC-UG assistance	Nos	UGC-PG assistance	Management Assistance	Nos	Total	Total No.of Books
2009-10	Rs.39,900	184	Rs.1,37,970	530	-	Rs.2,87,571	976	Rs.5,78,558	2491
			Remedial Coaching Rs.1,13,117	801					

Journals purchased

Year	No. of Journal	Amount
2009-10	52	Rs.1,94,654

23. Courses requiring student assessment of teachers is introduced and action taken on student feedback:

Almost all the departments have undertaken Student-Teacher evaluation in day college. It is totally compulsory in the evening college. There are three types of forms available for the above evaluation.

The data collected at the end of the year from the outgoing students are analyzed in the department meetings and steps are made to improve the teaching methodology.

In addition, feedback is collected from the final year students on the infrastructure facilities with regard to canteen, library, sports, toilets and teacher student relationship.

Analysis of the data is regularly done to ascertain the level of satisfaction. Pie charts are also made for in depth analysis. The overall satisfaction level is above 95 percent

24. Unit cost of Education : Day College (Aided)
With salary component : Rs.47,420.65
Without Salary component : Rs. 438.09/-

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

The college office is fully computerized in respect of admissions, attendance, issue of certificates, staff salary etc.

26. Increase in infra-structure:

Sixty Numbers of iron chairs were purchased for canteen.

27. Technology upgradation:

An old OHP was replaced with a new OHP for Defence and Strategic Studies Department.

Multiple Copier Machines were provided to the following departments:

- a) Day College Office
- b) Evening College Office
- c) Chief Supdt.'s Room (Univ. Examinations)
- d) Commerce

A Laptop and Sony Video Camera were provided to the Dept. of Plant Biol. & Biotechnology.

28. Computer and Internet access and training to teachers and students:

Computing skills were imparted to all the students of second year UG classes as part of the curriculum.

ICT & ACT imparted training to the teaching staff on the basics of computers.

29. Financial aid to students:

- a) Scholarships:

Sl. No.	Name of the scholarship	No.of students benefitted	Amount disbursed In Rs.
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1	Maharani Vidyavathi devi Fresh and renewal	12	60,000
2	Backward Class	72	84,129
3	Most Backward Class	161	1,79,559
4	SC and ST	431	13,86,110
5	Private Scholarship	15	23870
6	Farmers Society Security Scheme	-Nil-	-Nil-
7	Ph.D. Scholars stipend	-Nil-	-Nil-

30. Activities and support from the Alumni Association:

The GNC Alumni Association was formed with a motive to foster and perpetuate friendship and co-operation among the alumni through functions and meetings of the association to make constructive contributions to the overall development of the institution and the students of the GNC.

Proficiency certificates were sponsored by the Alumni Association.

31. Activities and support from the parent-teacher association: There is no organized parent-teacher association.

Parent-teachers meetings are held thrice in a year for all first year students and twice in a year for second and third year students.

At these meetings lot of counselling is rendered to the parents as well as the students who are weak in studies and irregular.

32. Health Services:

Dr. Babu Ganesh M.D is the Medical Officer for the college.

Annual medical examination is conducted for all the students and if any disease is found, the same is reported to the student and his parent / guardian for immediate attention and necessary treatment.

All students are covered for health insurance for Rs.1,00,000/- .

Teaching and non-teaching staff are covered under health insurance scheme of Tamil Nadu State Govt.

33. Performance in sports activities:

Athletics:

R.Rakesh 100 mts Relay winner Zonal

V.Sathish

D.Balakrishnan

Vijaya Kumar

R.Rakesh 100 mts 2 Place Zonal

Badminton:

College team runner of south zone and in the state tournament

Boxing:

D.Saravanan 2nd place in Madras University inter- zone

Chess:

V.Prasanth selected for A Zone Team

Swimming:

Our college team won overall team championship in swimming at 4 inter-collegiate tournaments conducted in VHNSN College Viruthunagar, Jain University Bangalore, Hindustan University Chennai and VIT Vellore.

Snooker & Billiards

S.Dilip Kumar Junior Billiards Winner - State Ranking
Junior Snooker Winner

Cricket:

Our college team was the winner in Madras University tournament, VIT University Tournament and Runners in IIT Chemplast A Zone Madras University

Kho – Kho:

Runners in DP Jain College Tournament KRMM, Madras University A Zone and Guru Nanak College tournament.

Power Lifting:

Sakthivel winner in Chennai and Kanceepuram district competitions

Volley Ball:

Mangaiyar Malar in mixed Volley ball tournament.

Tennis:

Runner up in A Zone Madras University Tournament.

34. Incentives to outstanding sports persons:

Rs. 22,595 was sanctioned to benefit 8 students.

35. Student achievements and awards:

The following students have secured University Ranks. Gold and silver medals were won by the students of Economics, Defence and Plant Biology & Biotechnology departments in Major subjects.

Name	Department	Rank
Gowtham Singh.S	B.A.Defence & Strategic Studies	1
Nithya.D	B.A.Defence & Strategic Studies	2
Suresh Kumar.A	B.A.Defence & Strategic Studies	3
Deepan. P	B.A.Defence & Strategic Studies	4
Nisha Rani	B.Sc. Physics	7
Sandhya Santhanam	B.Sc. Chemistry	3
Nithya.K	B.Sc. Chemistry	4
Devasena.G	B.Sc.Plant Bio & Pl.Bio.Technology	1
Devapriya.G	B.Sc.Plant Bio & Pl.Bio.Technology	2
Sarani.C	B.Sc.Plant Bio & Pl.Bio.Technology	3
Jayanthi.V	B.Sc.Plant Bio & Pl.Bio.Technology	4
Revathy.R	B.Sc.Plant Bio & Pl.Bio.Technology	6
Avinash.S	B.Sc.Plant Bio & Pl.Bio.Technology	1
Shalini.R	B.Sc. Advanced Zoology	2
Vigneshwari.A	B.Sc. Advanced Zoology	3
Veena.P.P	B.Sc. Advanced Zoology	4
Kalaiyarasi.R	B.Sc. Advanced Zoology	5
Sairam.S	B.Sc. Advanced Zoology	6
Arulmozhi.S	B.Sc. Advanced Zoology	7
Archana.R	B.Sc. Advanced Zoology	8
Soniya.V	B.Sc. Advanced Zoology	9
Anandababu. M	B.Sc. Advanced Zoology	10
Joyna Annam James	B.Com – Accounting & Finance	1
Karthika Raghunath	B.Com – Accounting & Finance	2
Ramu.L	B.Com – Accounting & Finance	4
Pavithra.J	B.Com – Accounting & Finance	9
Amala.S	B.Com – Accounting Finance	10
Murugan.A.S	M.A.Economics	9
Ravikumar.A.S	M.Sc Chemisrty	7
Babitha	M.Sc Bio-informatics	1
Aruna.P	M.Sc Bio-informatics	5
Swetha.S	M.Sc Bio-informatics	6
Amala Priya.A	M.Sc Bio-informatics	8

36. Activities of the Guidance and counseling unit:

COUNSELLING CELL

COUNSELOR: Mr.Ravi Samuel

counselling centre functions in Guru Nanak College on Fridays between 2pm and 5pm. The Students have been visiting the centre for counseling to improve academic performance, emotional and inter-personal problems affecting their academic performance. Referrals have been by and large through word of mouth by students who have visited the centre and the faculty of the college. **Seventy five** students had registered in the centre for counseling service.

The counselling centre conducted the following programmes :

1. Individual Counseling for emotional and academic problems
2. Computer- assisted assessment of the academic skills of the students
3. Computer assisted Brain-Train programme to improve the academic skills of the students
4. Short workshops to help students to overcome public speaking anxiety
5. Counseling students with poor attendance and those withheld during previous examination
6. Preparing the students for campus interview by conducting mock group discussions and interviews
7. Conducting a session on preparing Resum and also enabling every student to prepare his/her resume

A PROFILE OF CASES SEEN IN GURU NANAK COLLEGE

Academic problems: Students report problems with regard to memory, concentration, comprehension etc. They are given cognitive rehabilitation through a computer-assisted programme “ Brain Train”. This facility is also utilized by students taking professional exams like CAT.

Conflict with Faculty : One Student mistook his faculty to be threatening and not understanding, but with counseling that false perception was removed.

Conflicts with Class mates: Interpersonal conflicts with classmates led to feelings of isolation and neglect. So the students were counselled as to how to integrate with the other students.

Personality Problems: The HOD of the MBA Programme referred a 1st year student for strange behaviour in the class. On detailed evaluation, it was found that he had misunderstanding with his classmates. Also due to poor communication skills, he got into trouble a faculty member. So appropriate counselling was done to enable him to integrate with the other students and teachers.

Relationships : Many students approached the counsellor for problems with their love relationships. So appropriate counseling was done to enable them to regain focus on academics and to resolve their interpersonal conflicts arising mainly due to over- indulgence in interactions.

College Instituted Disciplinary Committee / Anti -ragging Committee and Anti- ragging Squad.

Suggestion and Complaint Box provided for student’s Grievance and Redress.

Student Support Programme:

Conducting student council elections every year

Conducting oratorical and quiz contest for students

Encouraging students to participate in various contests in other colleges by providing financial assistance.

A cultural programme to find the different talents of students is conducted annually.

Soft skills training is given to all students by Madras Academy of Excellence (MAX)

Training has been given to PG students to appear for competitive examinations.

DISCIPLINE

A patrolling duty has been assigned for staff members to maintain discipline inside the campus.

A Discipline committee consisting of staff is formed to go into the matters concerning discipline of students.

37. Placement services provided to students:

A full-time staff by designation “Chief executive (HR)” is looking after campus interviews for academically brilliant students of our college.

A total of 17 companies have recruited our final year students.

504 students were placed in the year 2009-2010.

Sl.No	Name of the Company	No.of Students Placed
1	Cognizant	19
2	TCS	42
3	HP	09
4	Leap International	20
5	Ajuba	28
6	Sutherland Global Services	86
7	HDFC	56
8	Indian Institute of Logistics	33
9	Shiram Insurance	22
10	I Global Systems	42
11	E Care India Ltd	82
12	ITC	04
13	Reliance Communication	12
14	Allsac Technologies	30
15	Fidelity	08
16	Universal Telecom	07
17	D.Pro Tech	04
Total		504

38. Development programmes for non-teaching staff: None

39. Healthy practices followed:

- No capitation fee or donation for admission.
- Merit- based admission
- Admission carried out by admission committee constituted based on Govt. Guidelines.
- Admission procedure computerized
- Personality development programmes are conducted for all the students.
- Remedial Coaching Classes was conducted to socially and economically weak students.
- Counseling was carried out for both marginalized students and their parents.
- Interactive methods are adopted.
- Retests conducted to the failed and students who were absent.
- Students involved in the editing college magazine

40. Linkages developed with National/ Intl. academic/research bodies, if any.

INVOLVEMENT IN PROFESSIONAL SOCIETY ACTIVITIES:

Name of the staff	Department	Membership in
Dr.M.V.Arulalan	Commerce	1.Indian Economic Association 2.Indian econometric Society 3.Indian society for criminology 4.Indian Red Cross Society
Dr.Ravichandran	Commerce	1.Hony..Sec. of St.John's Ambulance 2.Family Planning association of India 3.Vice-president of Karuna Club-Chennai Kendra 4 Hony. Traffic Warden, Tamil Nadu Police
Dr.S.V.Raghavan	Defence & Strat.studies	National Congress for Defense Studies(NCDS) ORF, IDSA
Dr.Sadanand Patra	-do-	1. NCDS 2. Institute of Defence Studies and Analysis 3.Indian Defence Studies association 4. Indian History Congress 5. Indian Social Science Congress (ISSC)
Dr.Manikandan K.	-do-	1 IDSA 2.NCDS 3.Indian Social Science Congress 4.Indian Association for Canadian Studies
Dr. V.P.Nedunchezian	-do-	IDSA, NCDS, ISSC and Indian Society for Criminology
Dr.Murthi	Tamil	Saiva Siddhanda Perumandram, Chennai-4
Mr.Selvakumar	-do-	Linguistic Association of India, Deccan College, Pune
Dr.S.Anand	Economics	Indian Economic Assn. Association of Economists of Tamil Nadu Indian Distance Education
Dr.Karthikeyani	Chemistry	Indian Chemistry Society
Dr.S. Natarajan	Plant Biotechnology	Indian Science Congress Fellow of Botanical Society Member, Asian Allelopathy Society
Dr.V.Mahalingam	Adv.Zoology	Fellow of Indian Academy of Entomologists Fellow, Madras Science Foundation Member, Environmental Mutagenic Society of India (EMSI)
Dr. K. P. Sanjayan	-do-	Fellow , Indian Academy of Entomologists Fellow, Madras Science Foundation
Dr.M.G.Ragunathan	-do-	Member, Indian science Congress Member, Society of Aquatic Biologists.
Dr.J.Jayanthi	-do-	-DO-

Defence & Strategic studies department is seeking co-ordination with the following bodies:

- i) National Congress for Defence Studies
- ii) Indian Congress for Defence studies

iii) Indian Congress for social studies.

41. Any other relevant information in respect of Quality Improvement

Our college is conducting Career- Oriented Programmes in Day College and 5 add-on courses in the Evening College. The courses conducted in Day College are approved and supported by UGC.

They are

- a) Advertisement, Sales & Marketing - By Economics dept.
- b) Risk Insurance - by commerce dept.
- c) E-commerce - -do-
- d) Banking - -do-

The five add-on courses conducted in the Evening college are

- a) Tally 7.2
- b) Gateway to animation
- c) Hardware NETWORKING
- d) ACS-Foundation
- e) ICWA- -do-

Some of our staff members were appointed as subject experts in the interviews conducted by the Teachers Recruitment Board (TRB).

Weekly assembly meetings are held at 9 am every Monday. These meetings are helpful in developing student's personality, and linguistic proficiency in addition to dissemination of information.

PART – C

Detailed the plans of the Institution for the next year:

- ❖ To take stringent action and measures to curb the menace of ragging inside the campus
- ❖ Focus on strengthening traditional departments.
- ❖ Focus on Research and other collaborative programmes.
- ❖ To work for University Recognition for all the UG Science departments as research centers.
- ❖ Staff with Doctoral degrees – to apply for Research Guide ship to encourage research activities
- ❖ To train all the students on soft skills so as make them employable
- ❖ To install two more generators for uninterrupted power supply
- ❖ To provide modern toilet facilities to the students and two new toilets to be built.
- ❖ Departments without LCD to be provided with LCD
- ❖ To provided internet broadband connection to all the departments.
- ❖ Mess/Canteen committee to be reconstituted
- ❖ Mess/Canteen committee to monitor the quality of foods on a regular basis.
- ❖ To improve the academic and linguistic proficiency of the students by arranging special coaching classes for SC/ST and minority community students.
- ❖ To take stringent measures to curb ragging inside the campus
- ❖ Alumni Association to be activated.

Name & Signature of the
Coordinator, IQAC

Name & signature of the
Chairperson, IQAC