

GURU NANAK COLLEGE (AUTONOMOUS)

**Affiliated to University of Madras and Accredited at 'A' Grade by NAAC
Velachery, Chennai – 600 042**

INTERNAL QUALITY ASSURANCE CELL



ANNUAL REPORT

2017 - 18

IQAC COMPOSITION: 2017 - 18

The Internal Quality Assurance Cell (IQAC) of Guru Nanak College (Autonomous), Velachery, Chennai – 600042 has been constituted in the academic year 2017-18 and following are the members of the newly inducted IQAC.

S.No	NAME	DESIGNATION	POSITION
1	Mr. Manjit Singh Nayar	General Secretary & Correspondent	Management Member
2	Dr. M. Selvaraj	Principal	Chairman
3	Dr. K. Namasivayam	Asso. Professor, Department of Physics	Convenor/Coordinator
4	Dr. K. Manikandan	Asso. Professor, Department of Defence and Strategic Studies	Member
5	Dr. S. Jayakumar	Asso. Professor, Department of Commerce	Member
6	Dr. Y. Hariprasad Reddy	Asso. Professor, Department of Corporate Secretaryship	Member
7	Dr. M. G. Ragnathan	Asso. Professor, Department of Advanced Zoo. and Biotech.	Member
8	Dr. P. V. Kumaraguru	Deputy Director & Head, MCA	Member
9	Ms. B. Pramila	Assistant Professor, Department of English - Shift II	Member
10	Dr. N. Praveenkumar	Assistant Professor, Department of Tamil	Member
11	Dr. G. Rajendran	Asso. Professor, Department of Economics	Member
12	Dr. N. Malathi	Assistant Professor, Department of Economics	Member
13	Dr. S. E. Noorjahan	Assistant Professor, Department of Chemistry	Member
14	Ms. S. Gurulakshmi	Assistant Professor, Department of Physics	Member
15	Dr. M. Gopi	Assistant Professor, Department of PB and PBT	Member

16	Dr. K. Umadevi	Assistant Professor, Department of Commerce	Member
17	Mrs. Rajini Surendranath	Assistant Professor, Department of Computer Science	Member
18	Dr. R. Purushothaman	Assistant Professor, Department of Commerce	Member
19	Mr. B. Prem Anand	Assistant Professor, Department of Commerce – Shift II	Member
20	Mr. P. Christy Jeyakumar	Assistant Professor, Department of MCA	Member

CURRICULAR ASPECTS

The New Programme B.Sc. Biotechnology was introduced.

The curricula designed for the undergraduate program promotes effective student learning in arts, science, humanities, commerce, computer application technology, and business administration with a primary focus to produce top-quality graduates for their future endeavours, including graduate study, employment or other personal goals. The Master Degree programs imbibe student-centric learning environment that emphasizes concrete experiences, intellectual discourse and critical reflections. The students acquire the knowledge, skills and acumen necessary for intellectual growth, employability and entrepreneurship in a changing global environment.

TEACHING LEARNING AND EVALUATION

IQAC reviewed of the teaching - learning process at the end of each semester and suggestions were given to remodel and strengthen the remedial coaching practices based on the result analysis of the individual department. Students' feedback of faculty and institution were are collected analyzed for follow-up action. IQAC also conducted meetings / professional skill development programs to enhance teacher effectiveness.

The college has been effectively following Tutor –Mentor system in all the programmes to assist both the advance learners and slow learners. The advance learners were encouraged and motivated to write all competitive and professional exams and also helped the slow learners in acquiring their graduation and the necessary skill sets to face the challenges of the present day with confidence and vigour. The students were also guided to attend the bridge course in English to improve their communication abilities which helped them to perform better in campus interviews. Special efforts were taken towards slow learners in terms of their needs. Science departments have implemented peer group learning to address the needs of slow learners.

RESEARCH, CONSULTANCY AND EXTENSION

The College has a Research Coordination Council which monitors and coordinates all research activities on the campus. As of now there are Five Research Centres and three well equipped science laboratories in the college. With a view of fostering talents of students in co-curricular activities such as debates, seminars, oratorical, essay-writing and quiz competitions as well as to encourage their histrionic talents, the departmental associations function effectively in the college.

The IX Initiative of Moral and Cultural Training was organized at Guru Nanak College from 22.12.2017 to 29.12.2017, to inculcate the culture and values of all religions amongst the student community and the public at large. The Hon'ble Governor of Tamil Nadu Mr. Banwarilal Purohit, Union Ministers, and Ministers of State graced the occasion. More than 5 lakh people visited the fair.

The College has a strong conviction of social awareness and service and the NSS has been at the forefront of these activities. The NSS of Guru Nanak College organized 22 Programmes to create awareness on social issues. The NSS Unit coordinated with HDFC Bank and organized a Blood Donation Camp on 06.12.2017 & 07.12.2017. NSS Unit also organized 7 days - special camp programme at Thiruvanchery village, Selaiyur, Kanchipuram (Dt) from 24.12.2017 to 30.12.2017. The volunteers cleaned the government school, veterinary hospital, bus stand, library, and temple and initiated yoga practicing Programmes, road safety Programmes, tree plantation programme.

The Red Ribbon Club organized an "Aids Awareness Programme" on 31.03.2018.

The NCC AIR & ARMY WINGS – Cadets attended "AIVSC" i.e., All India Vayu Sainik Camp, the camp for Airwing NCC cadets, and participated in "Aeromodelling - RC powered flying" where students made a model aircraft successfully and were honoured with a silver medal at the National Level. Cadet Corporal Manivannan G, Cadet Corporal Arun A and Poovarasana of BCA received gold medals.

The Guru Nanak College a unit of Guru Nanak Educational Society has entered into an MOU with Swabodhini School for special children with a purpose of running a special school for students with autism and related challenges within the Guru Nanak College Campus. As part of the MoU, the College provided infrastructure support to Swabodhini School for special children for providing special education, therapy and training. With the aim to provide structured employment based vocational skill training for students with autism and related intellectual special needs the college has planned to offer certificate course on (1) Basic computer skills training (2) Basic retail skills training (3) Basic culinary skills & sciences in association with Swabodhini Schools.

INFRASTRUCTURE AND LEARNING RESOURCES

DBT Star College status was awarded to the institution on 26th February 2018 for improving the infrastructure facilities of the Science departments.

Guru Amardas Block comprising of well-equipped smart class rooms, discussion rooms, PG library, computers, media laboratories and Shaheed Baba Deep Singh Auditorium, the state-of-the-art auditorium with a seating capacity of 1000 people was inaugurated by Honourable President of India, Shri. Ram Nath Kovind in May 2018.

The college has an extensive well-qualified information technology team for in house operations to maintain hardware, software, trouble shooting and network issues. Most of the team members are certified professionals holding international certification in the A+, certification in computer hardware, N+ advanced networking, CCNA certification for networking technologies and devices, Red Hat Linux certification for administration and security. On demand, the members of ICT cater to the need and requirements of the departments in the college. Further, they are also responsible for maintaining hardware and software stock maintenances.

STUDENT SUPPORT AND PROGRESSION

The Contribution of IQAC in enhancing awareness about Student Support Services included the Orientation programme conducted on Day one for the new entrants to make them familiar with the College and the activities. Coaching classes for Civil Services (Preliminaries), Banking Services (Clerical and Probationary Officers) and TNPSC examinations were conducted as part of the UGC sponsored “Entry into Services” Programme. Besides the faculty, experts in the field were invited to handle classes. Summer vacation training for NET/ SET Coaching were also given.

The College organised and funded the participation of over 300 students in the 22nd Rashtriya Katha Shivir, Pransala, Gujarat in January 2018. The camp inculcated patriotism, universal brotherhood, and moral and ethical values in students.

Langar (Free meal scheme) is an unique programme wherein more than 800 students are benefitted every day. The Management is sponsoring for all sports, cultural for the students every year.

GOVERNANCE LEADERSHIP AND MANAGEMENT

Our Secretary and Correspondent of the college is providing dynamic leadership and good governance and administration to carry out various requirements of effective Human Resource management in place. At the beginning of each academic year the Management reviews the existing positions and identifies personnel for various teaching and non-teaching positions based on recommendations from the departments through the principal. The management makes appointments through prescribed procedures.

The IQAC organised an orientation workshop on the revised National Assessment and Reaccreditation framework on Tuesday the 5th September 2017 and also another sensitizing programme on Plagiarism on 27th September 2017.

Sd/-

Dr. K. Namasivayam
IQAC Coordinator

Sd/-

Dr. M. Selvaraj
Principal