



GURU NANAK COLLEGE (AUTONOMOUS)

Affiliated to University of Madras

Accredited at 'A++' Grade by NAAC & An ISO 9001:2015 Certified Institution

Guru Nanak Salai, Velachery, Chennai – 600 042



INTERNAL QUALITY ASSURANCE CELL

REPORT OF THE EVENT

Event Title	:	Orientation Programme for the Newly Recruited Faculty Members
Event Date	:	21st - 23rd August, 2023
Event Mode	:	Offline
Number of Participants	:	40

The Internal Quality Assurance Cell (IQAC) conducted a 3 day Orientation Programme for the Newly Recruited Faculty Members from 21st to 22nd August 2023 at Guru Ramdas A/C Seminar Hall with 19 Sessions.

Day 1

The Orientation Programme commenced on 21st August 2023 at 10.00 a.m. with the college prayer by Gyani Ji Sardar Satpal Singh after the Lightning of lamp. The IQAC Coordinator Dr. Swati Paliwal delivered the welcome address in which she highlighted the need and purpose of this orientation program. The Keynote Address was delivered by the advisor Dr. Marlene Morais, she gave the journey of the college from inception till now. She shared her experiences over 43 years of our association as a fresh Post graduate to the first woman principal and now the advisor. The Vice-Principal SFS-I Dr. S. Savithri proposed a vote of thanks. After inauguration Five sessions were held after that till evening by Dr. R. Anand, Dean Skill Development. He highlighted on the various certificate courses offered to all students by the Centre in association with the Government Agencies namely MSME, KVIC and leading Corporates like EIFE, ICT Academy, CISCO, SAS, Amazon Cloud, Oracle, etc. The next session was by Dr. Hansa Lysander Manohar, Dean Academics who oriented about the course structure and credits while framing of syllabus, amending the existing syllabus according to the changing trends as per the Stakeholders' feedback. In the third session by the Controller of Examinations, Dr. P. V. Kumaraguru, he detailed about the conduct of Internal and External examinations and Marks Split up. He also narrated the various functions of the Office of the Controller of Examinations.

The fourth session was handled by Deputy Dean, Center for e-governance, Dr. P. Lakshmi Devi on the various modules of the iBOSS, the In-house developed software tool for the documentation of all the staff and student's data. The need to update student and staff data was highlighted by the team E-Governance.

The last session of Day I was by the Counselor Dr. Nafisa Jeddy who highlighted the importance of mental health for both students and faculties. She displayed a series of activities conducted for the betterment of mental health.

Day 2

On the 2nd day, 22nd August the Principal Dr. M.G. Ragunathan delivered the address on GNC journey and strategic plans. Seven sessions were held for the day by Dr. S. Prem Mathi Maran, Director, GRI who gave glimpses about the G.S. Gill Research Institute (GRI). Dr. K. Umadevi, Dean, Centre for Innovation Incubation, Entrepreneurship & Startups, highlighted various products manufactured by the Guru Nanak College and the initiatives taken by GNCIIES.

Dr. M. Gopi, Coordinator, Enviro Club explained the need for the club with various activities which they have conducted for the benefit of the environment. The Office Superintendent of Shift II Mr. Karthikeyan explained the Service Rules for the Management Staff during the eleventh session. The fifth session by the Director of Physical Education, Dr. A. Jeyaganesan was about the sports infrastructure of the college. He listed the various eminent sportspersons evolved from our college. He applauded the College Management for their keen interest in bringing up the students in sports on par with academics. The last session of Day 2 was by was conducted by the Librarians Dr. T. Senthil Kumar and Mr. J. Sripathi (Shift – II) on the resources available in the library such as Books, Journals, Magazines, News Papers in Tamil, Hindi and English, GNCLMS (Guru Nanak Learning Management Systems). Inlibnet, N-List. They also highlighted on the importance of readership to keep abreast of the current affairs and General Knowledge. He insisted on the routine usage of library resources by staff and students. They explained about one of their best practices called Best Library Users where all the best coordinators are awarded with certificates of appreciation every month. They also encouraged everyone to contribute their e-contents for GNCLMS and be active for NLIST.

Day 3

Dr. Mahendrakumar. M, Assistant Coordinator, IQAC delivered his presentation on the Role of IQAC in Effective Functioning of HEI. Six sessions were held after that by Dr Praveen Kumar, Coordinator, Fine Arts Association. Students from Fine arts did musical show for the participants and exhibited their talents. Ms. R. Radhika, Head, Media Centre in the further session explained the need for marketing and the role of media centre for recording the activities. Dr. Balaji, Coordinator, Centre for Consultancy and Outreach Initiatives presented various activities conducted by Consultancy for society. The next session was by Dr. M. Thiagaraj, Dr. P. Jeyaraman, Dr. M. L. Mayalakshmi, Deans, Student Affair, where the Student Council Process of Election and Selection was explained.

Post Lunch session was by Dr. P. Rajan and Dr. Ranjith Kumar, NCC Program Officers explaining the NCC selection protocol and the importance of NCC for government jobs. The last session was by Dr Athilinga Senjith and Dr Amala Louthraj , NCC members explained the extension and outreach activities of NCC.

Finally the Valedictory Session was held where certificates were distributed to both newly joined faculty members as well as a resource persons. Dr Anitha Malisetty, Vice Principal-SFSII concluded the valedictory session with vote of thanks followed by national anthem.

The Two Day Orientation Programme for the newly recruited teachers was ably coordinated by Dr. Mahendrakumar. M and Ms. Sukhdeep Sondhi.