



GURU NANAK COLLEGE (AUTONOMOUS)

A Unit of Guru Nanak Educational Society (Regd.)

Affiliated to University of Madras

Accredited at 'A++' Grade by NAAC with a CGPA 3.68 / 4.00

Approved by AICTE | An ISO 9001 : 2015 Certified Institution



Office : 2245 1746 / 2244 4621

Email : iqac@gurunanakcollege.edu.in

Web : www.gurunanakcollege.edu.in

INTERNAL QUALITY ASSURANCE CELL

Dr. M.G. Ragunathan, Principal
Chairman

Dr. Swati Paliwal
Coordinator

MINUTES OF THE MEETING

Date: 29.03.2023 | Day: Wednesday | Time: 12.30 a.m. | Venue: Board Room, Guru Harkrishan Block

Members Present: 17	Members Absent : 5	Special Invitee(s): 9
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AGENDA:

Item No. 1: NAAC Sponsored National Conference on Implementation of National Education Policy 2020: Challenges and Strategies

Item No. 2: External Academic Audit - Planning & Execution

Item No. 3: Any other matter with the permission of the Chair

The meeting was convened by the IQAC Coordinator Dr. Swati Paliwal. The Principal, Dr. M. G. Ragunathan welcomed the members and Special invitees. Dr. Swati Paliwal briefed on the agenda for the meeting.

RESOLUTIONS:

The Members discussed on the various Agenda of the meeting and it is resolved that

Item No. 1: Conduct of NAAC-Sponsored National Conference on Implementation of National Education Policy 2020: Challenges and Strategies

The Principal appreciated the efforts taken by IQAC in getting the Partial Funding from NAAC for organizing the National Conference on Implementation of National Education Policy 2020: Challenges and Strategies. The dates for the NAAC Sponsored Conference were fixed on 21st and 22nd June 2023. The various



organizing committees were formed and duties and responsibilities were allocated to the members.

It was decided to raise fund from other funding agencies and through registration fee. The tentative registration fee will be Rs. 500 for external participants. It was decided to have the articles with abstracts alone.

It was decided each conference committee shall have One Senior Faculty Member as Mentor and an actively working faculty member as Coordinator, who will be assisted by the members of the Team.

It was decided to prepare the Brochure for the Conference by the first week of April, 2023.

Item No. 2: External Academic Audit - Planning & Execution

It was decided to conduct an Internal Academic Audit in the 2nd week of July 2023 and an External Academic Audit in the month of October 2023.

Vice Principal SFS-I suggested having a Programme/Wing-wise Audit instead of School wise.

Principal Sir suggested that the external auditors for the audit shall be from reputed higher education institutions across the state.

Dean Management told if possible, we can have Auditors from Other State A++ HEIs.

The Coordinator IQAC, requested the Heads of the Programme to suggest the names of the appropriate external auditor and send them through the School Deans to the Internal Quality Assurance Cell.



Item No. 3: ANY OTHER MATTER

- It was decided to review all the institutional policies by the respective Criterion Leaders.

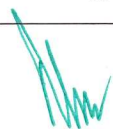
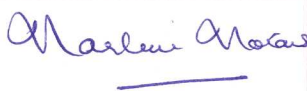









Principal sir suggested to have a separate meeting as per the below mentioned details:

S.No.	Name of the Policy	Name of the Incharge
1.	Academic Audit Policy	Dr. Rajini Surendranath
2.	Internship Policy	Dr. Rajini Surendranath
3.	Admission Policy	Dr. D. Sowmya
4.	Mentoring Policy	Dr. D. Sowmya
5.	Research Policy	Dr. J. Jayanthi
6.	Seed Money Policy	Dr. J. Jayanthi
7.	Incubation and Startup Policy	Dr. K. Umadevi
8.	IPR Policy	Dr. Mahendrakumar. M
9.	Consultancy and MoU Policy	Dr. P. Balaji and Dr. Swati Paliwal
10.	Infrastructure Policy	Dr. T. Senthilkumar
11.	Grievance Redressal Policy	Grievance Redressal Committee
12.	Student Welfare Policy	Dean Students and Counsellor
13.	Placement Policy	Placement Cell
14.	Sports Policy	Dr. K. Namasivayam
15.	e-Governance Policy	Centre for e-Governance
16.	HR and Recruitment Policy	Vice Principals (SFS)
17.	Quality Policy	Dr. Mahendrakumar. M
18.	Divyangjan Policy	Ms. Sukhdeep Sondhi
19.	Green Policy	Dr. Gopi – Enviro Club
20.	Waste Management Policy	Dr. T. Senthilkumar

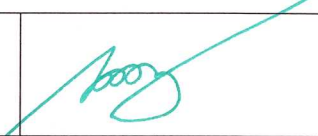


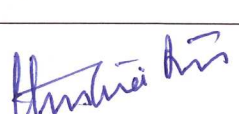
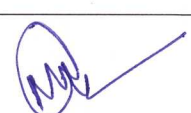

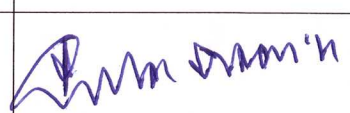
- The Academic Calendar Committee was requested to prepare the College Academic Calendar for the next AY 2023-24 before 30th April 2023.
- All the deans were requested to come up with a future plan for their respective schools for the next academic year.
- The Strategic Planning Task Force for Implementation of NEP 2020 may be dissolved.



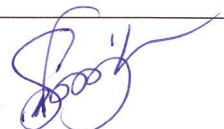



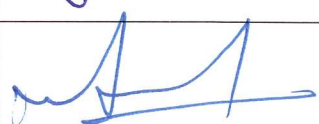

SIGNATURE:

Committee members	Name	Signature
Nominee from Stakeholders	Mr. Manjit Singh Nayar General Secretary and Correspondent	
	Dr. Marlene Morais Advisor, GNES	
Chairman	Dr. M. G. Ragunathan Principal	
Coordinator	Dr. Swati Paliwal Dean Languages	
Faculty Members	Dr. J. Jayanthi Dean, GNCR	
	Dr. R. Rajini Surendranath Head, B.Sc. Computer Science	
	Dr. D. Sowmya Assistant Professor, B.Com. Corporate Secretaryship (GAS)	
	Dr. Mahendrakumar. M Assistant Professor, Biotechnology	
	Ms. Sukhdeep Sondhi Assistant Professor, Bank Management	
Senior Administrative Officers	Dr. S. Savithri Vice Principal, SFS – I	
	Dr. Anitha Malisetty Vice Principal, SFS – II	



	Dr. P. V. Kumaraguru Controller of Examinations	
	Mr. V. Selvaraj Office Superintendent (GAS)	
	Mr. N. Karthikeyan Office Superintendent (SFS)	
	Ms. S. Christina Aristotle Administrative Officer	
Nominee from Stakeholders Nominee from Employers	Mr. Vasanth Raghavan Manager, Allsec Technologies, Chennai	ABSENT
Nominee from Industrialists	Mr. P. Suresh, Managing Director, Arun Excello, Chennai	ABSENT
Nominee from Alumni	Dr. Suresh George Dean Academics (Retd.), Guru Nanak College	ABSENT
Nominee from Local Society	Ms. Elizabeth Seshadri Advocate, Madras High Court	ABSENT
Nominee from Parents	Mr. Mageshwaran	ABSENT
Nominee from Students	Mr. Hari Prasath J. G. General Secretary, II B.Sc., PBPBT	Hari Prasath
	Ms. Madhumitha T.G. General Secretary, II B.Com. CS	
Special Invitees	Dr. T. K. Avvaikothai Dean, Commerce	
	Dr. K. Kulasekar Dean, Humanities	



Dr. S. E. Noorjahan Dean, Sciences	
Dr. M. K. Shakila Dean, Management	
Dr. S. Nirmala Dean, Information Technology	
Dr. K. Umadevi Dean, GNCIIES	
Dr. R. Anand Dean, GNCSD	
Ms. R. Rama Deputy Dean, Academics	
Dr. T. Senthil Kumar, Librarian	