GURU NANAK COLLEGE (AUTONOMOUS)

(Affiliated to University of Madras and Re-Accredited at 'A' Grade by NAAC) Velachery Main Road, Velachery, Chennai – 600042.



English

(SEMESTER PATTERN WITH CHOICE BASED CREDIT SYSTEM)

Syllabus

(For the candidates admitted in the Academic year 2016-17 and thereafter)

VISION

The Vision of the Department is to hone the communication skills of our students by instilling the nuances of the English language and to enhance their employability skills to be industry-ready.

MISSION

The Mission is to provide sufficient opportunities for the students from rural backgrounds and marginalized groups. Impart quality training in English like Extempore, Compering, News Reading, Delivering Welcome Address, Proposing Vote of Thanks and so on. Train the students with all the four broad skills of the language (LSRW).

Part - II Foundation Course - ENGLISH

Batch -2016-19

PAPER TITLE: A Preliminary Level for Undergraduate Learners

SUBJECT CODE: 16UENGF21/16UHENF21	THEORY	MARKS: 100
SEMESTER: I	CREDITS: 3	TOTAL HOURS: 60

COURSE OBJECTIVES:

- ➤ To understand the use of English Language effectively.
- ➤ To develop and to integrate Listening, Writing, Reading and Speaking skills
- ➤ To enable a smooth transition to tertiary level of learning.
- ➤ To enable students to respond to various language contexts.
- ➤ To understand the grammatical techniques of English language.

UNIT-I-PROSE

15Hours

- ➤ Believe in Yourself by APJ Abdul Kalam
- ➤ The Young Elephant by Dhan Gopal Mukerji
- ➤ You Can't Win an Argument by Dale Carnegie
- ➤ Language Skills
- ➤ Grammar (Noun, Pronoun, Adjectives)
- ➤ Corrections of errors
- ➤ Functional English Developing the Hints

UNIT- II - POETRY

15 Hours

- ➤ The Road Not Taken by Robert Frost
- ➤ Ecology by A.K.Ramanujan
- ➤ Nine Gold Medals by David Roth
- ➤ Language Skills
- ➤ Grammar (Adverbs, Prepositions, Conjunctions and Interjections), Corrections of errors
- ➤ Functional English (Comprehension)

UNIT - III - SHORT STORY

15 Hours

- ► The Watchman by R.K.Narayan
- ▶ How much Land does a Man Need by Leo Tolstoy
- ▶ The Voice in the Box by Paul Villiard
- ➤ Language Skills
- ➤ Grammar (Articles, The Subject and The Predicate and Types of Sentences), Corrections of errors
- ➤ Functional English (Paragraph Writing)

UNIT -IV - NOVELLA

15 Hours

- Nombu by Fakir Muhammed Katpadi
- ➤ Language Skills, Grammar (Sentence Pattern), Corrections of errors, Functional English (Essay Writing)

Prescribed Text:

A Preliminary Level English for Undergraduate Learners - Petrichor I

Reference books: -

- 1. Essential English Grammar Raymond Murphy
 - 2. A Communicative Grammar of English Geoffery Leech
- 3. Current English for College (1st Edition) N. Krishnaswamy
 - 4. Contemporary English Grammar Structures and Composition David Green

Section	Question Component	Number s	Mark s	T ot al
Section A	Short Answers - Answer any 5 out of 10 Questions	01-10	3	1 5
Section B	Paragraph AnswersAnswer any 4 out of 6 questions	11- 16	5	2 0
Section C	choice Answers - Internal choice Answer the questions selecting one from each. Q Nos. 17 & 18 Q No.19 Answer as directed Q No.20 Answer as directed Q No.21Corrections of Errors Q No.22 Comprehension, Q No.23 General Essay	17 & 18 19 20 21 22 23	2X15 =30 5X1= 5 5X1= 5 5X1= 5 1X10 =10 1X10 =10	6 5

SECTIONS	LINITO	No. o	of Questions
SECTIONS	UNITS	THEORY	PROBLEMS
	Unit – 1	3	
Section A	Unit – 2	3	
Section A	Unit – 3	3	
	Unit – 4	1	
	Unit – 1	2	
Section B	Unit – 2	2	
Section B	Unit – 3	1	
	Unit – 4	1	
	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	1	
	Unit – 4	1	
Section C	Grammar	5	
Section C	Language Skills	5	
	Correction of Errors	5	
	Functional English	2	

Soft Skills I Batch – 2016- 2019

PAPER TITLE: Listening and Speaking Skills

SUBJECT CODE: 16UGSL401	THEORY	MARKS: 50
SEMESTER: I	CREDITS: 3	TOTAL HOURS: 30

COURSE OBJECTIVES:

- > To prepare the students to master the English language, the spellings of the words and use them without making mistakes in their communication.
- ➤ Phonetic transcription enables the students to aptly pronounce the words
- ➤ To improve the listening skills of the students ➤ To help the learners to acquire speaking skills in English ➤ To familiarize students with sounds not found in their mother tongue

SYLLABUS

UNIT I Phonetic Symbols (6 hrs)

UNIT II: Stress and intonation (6 hrs)

UNIT III: Dictation and Use of Dictionary and Disambiguate sentences (6 hrs)

UNIT IV: Listening Comprehension and Developing Dialogue (6 hrs)

UNIT V: Body Language and Extempore (6 hrs)

Books for Reference:

- 1. Balasubramanian. T A Textbook of English Phonetics for Indian Students A workbook.
- 2. SasiKumar. V and P.V. Dharmija. 1993. Spoken English: A Self-Learning Guide Conversation Practice. 34threprint. Tata McGraw Hill. New Delhi.
- 3. Hewings, Martin. 1999. Advanced English Grammar: A Self- study Reference and Practice Book for South Asian Students. Reprint 2003. Cambridge University Press. New Delhi.
- 4. Lewis Norman.1991. Word Power Made Easy.
- 5. Mohan, Krishna & Meenakshi Raman. 2000. Effective English Communication. Tata Mc Graw Hill Publishing Company Ltd.
- 6. www.dictionary.cambridge.org.

Section	Question Component	Numbers	Marks	Total
Section A	Short answers Answer any 10 out of 15 questions	1-15	2	20
Section B	Essay answers Answer any 5out of 7	16-25	5	30

Coations	T.T *4	No. of	Questions
Sections	Units	Theory	Problems
	Unit – 1	3	
	Unit – 2	3	
Section A	Unit – 3	3	
	Unit – 4	3	
	Unit – 5	3	
	Unit – 1	2	
	Unit – 2	2	
Section B	Unit – 3	1	
	Unit – 4	1	
	Unit – 5	1	

Part –II Foundation Course–ENGLISH Batch -2016-19

PAPER TITLE: Transitional Level for Undergraduate Learners

SUBJECT CODE: 16UENGF22/16UHENF22	THEORY	MARKS: 100
SEMESTER: II	CREDITS: 3	TOTAL HOURS: 60

COURSE OBJECTIVES:

- ➤ To help develop and improve the vocabulary of the learners.
- ➤ To help the learners develop the skill of inference.
- ➤ To help the learners to acquire writing skills in English. ➤ To improve the listening skills of the students.
- ➤ To improve the students' verbal reasoning

UNIT-I – PROSE

15Hours

- ➤ What I Cherish Most by Right Honourable V.S. Srinivasa sastri '
- ➤ The Great Indian Psychotherapy by Chetan Bhagat.
- ➤ Mahabalipuram -A Travelogue
- ➤ Language Skills Same words in different parts of Speech and Correction of Errors
- ➤ Grammar Finite and Non-finite verbs, Tense & Aspects
- > Functional English Informal Letters

UNIT – II – POETRY

15Hours

- ➤ I Dream a World by Langston Hughes
- ➤ A Psalm of Life by Henry Wadsworth Longfellow
- ➤ Shaper Shaped by Harindranath Chatopadyaya
- ➤ Language Skills Homonyms, Homophones and Correction of Errors
- ➤ Grammar Voice
- ➤ Functional English e-mails

UNIT - III - SHORT STORIES

15Hours

- ➤ The Umbrella Man by Roald Dahl
- ➤ The Night Train at Deoli
- ➤ What is my Name? By P Sathyavathi
- ➤ Language Skills One Word Substitute and Corrections of Errors
- ➤ Grammar Direct & Indirect Speech
- ➤ Functional English Dialogue Writing

UNIT-IV-ONE-ACT PLAYS

15 Hours

- ➤ The Never-Never Nest by Cedric Mount
- ➤ A Sunny Morning by Serafin and Joaquin Alvarez Quintero
- ➤ Gray Matter by Jeanettee D. Farr
- ➤ Language Skills Collective Nouns and Correction of Errors
- ➤ Grammar Degrees of Comparison
- ➤ Functional English Note Making

Prescribed Text:

1.Transitional Level English for Undergraduate Learners

Reference books: -

- 1. Essential English Grammar Raymond Murphy
- 2. A Communication Grammar of English Geoffery Leech
- 3. Contemporary English Grammar Structures and Composition David Green
- 4. Current English for College (1st Edition) N. Krishnaswamy

Section	Question Component	Numbers	Marks	Total
Section A	Short Answers -Answer any 5out of 10 Questions	01-10	3	15
Section B	Paragraph Answers Answer any 4 out of 6 questions	12- 16	5	20
Section C	Essay Answers - Internal choice Answer the questions selecting one from each. Q Nos. 17&18 Q No.19 Answer as directed Q No.20 Answer as directed Q No.21Corrections of Errors Q No.22 Dialogue Writing, Q No.23 Note Making	17 & 18 19 20 21 22 23	2X15=30 5X1=5 5X1=5 5X1=5 1X10=10 1X10=10	65

Cantions	Units	No. of	Questions
Sections	Units	Theory	Problems
	Unit – 1	3	
	Unit – 2	3	
Section A	Unit – 3	2	
	Unit – 4	2	
	Unit – 5	2	
	Unit – 1	1	
	Unit – 2	1	
Section B	Unit – 3	2	
	Unit – 4	2	
	Unit – 5	2	
	Unit – 1	1	
	Unit – 2	1	
	Unit – 3	1	
Section C	Unit – 4	1	
	Grammar	5	
	Language Skills	5	
	Correction of Errors	5	
	Functional English	2	

SOFT SKILLS II

Batch - 2016-2019

PAPER TITLE: Reading and Writing Skills

SUBJECT CODE: 16UGSL402	THEORY	MARKS: 50
SEMESTER: II	CREDITS: 3	TOTAL HOURS: 30

COURSE OBJECTIVES

- To enable the students to design and utilize the English Language and also enable them to attain good command over the language.
- ➤ To serve as good ornament to the English communication ➤ To improvise their critical thinking and analytical skills.
- widens their thought process and helps them in describing their ideas

UNIT I: Vocabulary skills (8 hrs)

UNIT II: Idioms and Phrases (6 hrs)

UNIT III: Reading comprehension (8 hrs)

UNIT IV: Paragraph writing (8 hrs)

Books for Reference:

- 1. Balasubramanian. T A Textbook of English Phonetics for Indian Students A workbook
- 2. Mohan, Krishna & Meera Banerji. 2001. Developing Communication Skills. Macmillan.
- 3. Syamala. 2002. Effective English Communication for You. Emerald Publishers, Chennai.
- 4. Harishankar, Bharathi. Ed. Essentials of Language and Communication. University of Madras.
- 5. Swan, Michael and Catherine Walter. 1990. The Cambridge English Course-2. Cambridge University Press.
- 6. http://hubbs.spps.org/Reading-writing.html/

Section	Question Component	Numbers	Marks	Total
Section A	Short answers Answer any 10 out of 15 questions	1-15	2	20
Section B	Essay answers Answer any 5out of 7	16-25	5	30

Castions	Units	No. of	Questions
Sections		Theory	Problems
	Unit – 1	4	
	Unit – 2	4	
Section A	Unit – 3	4	
	Unit – 4	3	
	Unit – 1	2	
	Unit – 2	3	
Section B	Unit – 3	1	
	Unit – 4	1	

Part -I Foundation Course- ENGLISH

Batch -2016-19

PAPER TITLE: Intermediary Level for Undergraduate Learners

SUBJECT CODE: 16UENGF23	THEORY	MARKS: 100
SEMESTER: III	CREDITS: 3	TOTAL HOURS: 60

Objectives

To take the students to the next level of learning English.

- ➤ To enhance the students' creative, interpretative and critical thinking. ➤ To develop the ability to write complex sentences.
- ➤ To enable the students to communicate confidently and effectively.
- ➤ To develop interpersonal skills

UNIT – I PROSE (12hrs)

- > To Know When to Say "It's None of Your Business" by Mark McCormack
- Malala Yousafzai's Speech to the United Nations Assembly 2013

UNIT – II POETRY (12hrs)

- ➤ The Toys Coventry Patmore
- > The Summer Garden-Anna Akhmatova

UNIT – III SHORT STORY (12hrs)

- ➤ Conjurer's revenge Stephen Leacock Meera Bai- 2 Padas
- ➤ The Best Investment I Ever Made A.J.Cronin

UNIT – IV DRAMA (2hrs)

- ➤ A Meeting in a Forest G.B.Shaw
- ➤ The Count's Revenge J.H. Walsh

UNIT - V (12hrs)

GRAMMAR

- ➤ Kinds of Questions
- > Beginning sentences with 'It'
- ➤ Identifying different types of clauses
- ➤ Simple-Compound-Complex Sentences

LANGUAGE SKILLS

- Rearranging jumbled sentences
- Phrasal Verbs
- Confusing words in English
- Punctuation

FUNCTIONAL ENGLISH

- Diary Writing
- ➤ Formal Letters

- > Resume Writing, CV
- Report Writing

Prescribed Text: - Intermediary Level English for Undergraduate Learners

Reference books:

- 1. Essential English Grammar- Raymond Murphy
- 2. A Communicative grammar of English Geoffery Leech
- 3. Contemporary English Grammar Structures and Composition David Green
- 4. Current English for College (1st Edition) N.Krishnaswamy

Question Paper Pattern:

Section	Question Component	Numbers	Marks	Total
Section A	Short answers - Answer any 10 out of 12 Questions	01-12	2	20
Section B	Paragraph answers (5 and 2 compulsory grammar questions) Answer any 5 out of 8 + 2	13-22	5	35
Section C	Essay type (Internal Choice) Answer 3 questions choosing one from each.	23 - 25	15	45

Sections	Units	No. of Questions		
Sections		Theory	Problems	
	Unit – 1	3		
	Unit – 2	3		
Section A	Unit – 3	3		
	Unit – 4	3		
	Unit – 5	-		
	Unit – 1	2		
	Unit – 2	2		
Section B	Unit – 3	2		
	Unit – 4	2		
	Unit – 5	2		
	Unit – 1	1		
	Unit – 2	1		
Section C	Unit – 3	1		
	Unit – 4	1		
	Unit – 5	-		

SOFT SKILLS II Batch – 2016-2019

PAPER TITLE: Personality Enrichment

SUBJECT CODE: 16UGSL403	THEORY	MARKS: 50
SEMESTER: III	CREDITS: 3	TOTAL HOURS: 30

COURSE OBJECTIVES

- > To enable the students' to awareness about themselves and also about how they are viewed by others.
- > To serve as good ornament to the English communication
- To enable students to improve their critical thinking and analytical skills.
- To enable students to widen their thought process and helps them in describing their ideas
 To enable students to develop their writing Skills

UNIT I: Self Disclosure (6 hrs)

UNIT II: Anger, Stress and Managing Feelings (6 hrs)

UNIT III: Interpersonal Effectiveness (6 hrs)

UNIT IV: Study Skills (6 hrs)

UNIT V: Goal setting and Managing Time (6 hrs)

Books for Reference:

- 1. Johnson, D.W. *Reaching out Interpersonal Effectiveness and Self Actualization*. 6th ed. Boston: Allyn and Bacon. 1997.
- 2. Sherfield, R. M. Montgomery, R.J. and Moody, P, G. *Developing Soft Skills*. 4th ed. New Delhi: Pearson. 2010.
- 3. Robbins, S. P. and Hunsaker, Phillip, L. *Training in Interpersonal skills. Tips for managing people at work.*5th ed. New Delhi: PHI Learning. 2009.

Section	Question Component	Numbers	Marks	Total
Section A	Short answers Answer any 10 out of 15 questions	1-15	2	20
Section B	Essay answers Answer any 5out of 7	16-25	6	30

Sections	Units	No. of Questions		
		Theory	Problems	
	Unit – 1	4		
	Unit – 2	4		
Section A	Unit – 3	4		
	Unit – 4	3		
Section B	Unit – 1	2		
	Unit – 2	3		
	Unit – 3	1		
	Unit – 4	1		

Part -II Foundation Course - ENGLISH

Batch -2016-19

PAPER TITLE: Advanced Level English for Undergraduate Learners

SUBJECT CODE: 16UENGF24	THEORY	MARKS: 100
SEMESTER: IV	CREDITS: 3	TOTAL HOURS: 60

Objectives

- To enable the use of English with increased proficiency.
- ➤ To acquire the communicative skills necessary for professional development ➤ To enable the students to write coherent paragraphs and essays.
- To reinforce critical thinking and independent learning
- ➤ To improve LSRW skills

UNIT-I PROSE (12hrs)

- ➤ Key to Courage I.A.R. Wylie
- ➤ Acceptance Speech at Economic Times Lifetime Achievement Award Dhirubhai
- ➤ Acceptance Speech of Ramon Magsaysay Award Kiran Bedi

UNIT – II POETRY (12hrs)

- ➤ If Rudyard Kipling
- ➤ The Spider and the Fly Mary Howlitt
- ➤ A Precious Daughter Tsoltim N.Shakabpa

UNIT – III SHORT STORY (12hrs)

- ➤ A Day's Wait Ernest Hemingway
- > The Squirrel Ambai
- ➤ The Mouse H.H.Munro (Saki)

UNIT – IV CREATIVE WRITING (1S2hrs)

- > Story Writing
- ➤ Report Writing
- > Feature Writing

UNIT – V GRAMMAR (12hrs)

➤ Transformation of Sentences, Synthesis of Sentences, Completing Sentences

LANGUAGE SKILLS

Correction of Errors, Idioms and Phrases, Foreign Expressions, British-American Words, FUNCTIONAL ENGLISH > Expansion of Proverbs, Drafting Circulars and Invitations, Preparing Welcome Address and Vote of Thanks.

Prescribed Text:- Advanced Level English for Undergraduate Learners

Reference books:-

- 1. Essential English Grammar- Raymond Murphy
- 2. A Communicative Grammar of English Geoffery Leech
- 3. Contemporary English Grammar Structures and Composition David Green
- 4. Current English for College (1st Edition) N.Krishnaswamy

Question Paper Pattern:

Section	Question Component	Numbers	Marks	Total	
Section A	Short answers - Answer any 10 out of 12 Questions	01-12	2	20	
Section B	Paragraph answers (5 and 2 compulsory grammar questions) Answer any 5 out of 8 + 2	13-22	5	35	
Section C	Essay type (Internal Choice) Answer 3 questions choosing one from each.	23- 25	15	45	

G 4.	T T *4	No. of Questions	
Sections	Units	Theory	Problems
	Unit – 1	3	
	Unit – 2	3	
Section A	Unit – 3	3	
	Unit – 4	3	
	Unit – 5	-	
	Unit – 1	2	
	Unit – 2	2	
Section B	Unit – 3	2	
	Unit – 4	2	
	Unit – 5	2	
	Unit – 1	1	
	Unit – 2	1	
Section C	Unit – 3	1	
	Unit – 4	1	
	Unit – 5	-	