

## **Procedures and Policies for maintaining and utilizing physical, academic and support facilities - Laboratory, Library, Sports Complex, Computers, Classrooms etc.**

The Physical, academic and support facilities are taken care of by a group of committee members from the management. The classrooms are allotted depending on the number of students in a section. The committee takes care of the maintenance of the classrooms. The classrooms are white washed and painted periodically and cleaned daily.

More than 200 CCTV cameras has been stalled inside the campus. The activities of entire college campus including class rooms can be monitored from the viewing panel available in Principal's room, CAO room & IT room. Our laboratories are well equipped with all necessary instruments/apparatus required for conducting the practical and are well maintained by the store keepers and lab attenders. Practicals are conducted as per the time table in a well-structured manner.

Our computer labs are also well equipped and maintained by full time IT team appointed by the college for ensuring the network connectivity, maintenance of the servers, protection of the systems by installing anti-virus software .The computers and printers are repaired and replaced as and when required.

Our library has a very good collection of academic resources like Books, Periodicals, newspapers, CDs, DVDs, N-List E-resources, Journals, Cartographic resources and e-question book. The library management software is used to offer library services to faculty and students in a fitting manner. A CCTV camera has been installed to monitor all those who visit the library. Current awareness services are rendered through library e-groups for faculty and students.

The College has state of art of playground facility catering to international standards along with a pavilion maintained by India cements limited. Two cricket grounds ,Foot ball ,Hockey, Basketball, Kabaddi and Kho-Kho courts are available to students .Facilities are also available to play indoor games like table tennis and shuttle for which the maintenance are outsourced.

An RO plant installed in the canteen provides pure drinking water. All staff rooms, offices, labs are provided the mineral water dispenser with hot and cold water facilities..A generator is available to provide uninterrupted power supply. Hostel facilities are available for both girls and boys a few kilometres away from the college premises and transport facilities are arranged to take them to college and bring them back to hostel. The canteen provides good and hygienic food and refreshment (breakfast, snacks, lunch, etc) to the students and staff at nominal cost. Apart from canteen, a Kappikudil and Ice cream Parlour are also available. A fully functional kitchen with all modern facilities cater to the needs of 350 to 400 students per day. These students take their mid-day meal as a part of Langar or Sports facilities.

The information regarding the various courses conducted by shift-I and Shift-II, the various support services are displayed at the entrance. A digital notice board inside the campus provides information regarding various department activities, information regarding admission details regarding the examination, Library details, sports events etc.

The greenery of the campus is well maintained by trained gardeners on a daily basis. Permanent electricians, carpenters and plumbers are appointed. They are available round the clock for any repair and maintenance. Cement benches are placed all around the campus for students to rest during break and lunch hours. Appropriate rubbish bins are fixed at various places to keep the campus clean. Flex-boards, quotes, directions indicating fixtures are fixed at suitable places. Wall paintings depicting moral values are displayed.

Home guards are employed to maintain discipline and security in the campus. A separate parking area is available for students and staff to park their vehicles. Staff quarters are available for Principal, Chief administrative officer, estate officer and Gyaniji. A separate state of the art ladies waiting room is available with all modern facilities. Proper roads are laid for connectivity within the campus with speed breakers. Rain water harvesting has been done to improve the ground water level.